

**CALL FOR APPLICATIONS 2016-2018  
ERASMUS+ SCHOLARSHIPS  
FOR INCOMING MOBILITY TO UPF FROM CHINA**

Since its origins, Pompeu Fabra University (UPF) has woven cooperation ties with universities overseas and it has encouraged the mobility of students and staff, forging its profile as an international campus and becoming the first Spanish university in international outlook.

By studying and teaching abroad both students and lecturers improve their linguistic, cultural and training skills, building an open-minded and qualified community of junior and senior professionals. Moreover, inbound and outbound mobility actively contribute to pluralism and multiculturalism in the academia and in campus life.

Pompeu Fabra University seeks to host excellent international faculty and students willing to join one of the most unique and dynamic research and teaching environments in Europe, where they will be able to advance in their training, education and research or to further develop their professional skills sets.

UPF has lately developed a proactive policy of cooperation with emerging countries and the Asia-Pacific region, which has been acknowledged by the Erasmus+ programme awarding funds to foster international mobility with China through the Project 2016-1-ES01-KA107-024541.

Given that the competence to award grants and scholarships to students and staff participating in exchange programmes falls (by delegation of powers in accordance to Article 6 in the UPF Rector's order of December 3<sup>rd</sup>, 2015) under the responsibility of the Vice-rector for the Internationalization of the University and International Relations,

**SHE RESOLVES:**

**First.** To open the call for applications under the Erasmus+ programme to grant scholarships for academic mobility to students and faculty coming from UPF partner universities in China.

**Second.** To approve the following guidelines.

**1. PURPOSE AND FUNDING**

Student and faculty mobility is one of the key activities within the framework of the European Commission Erasmus+ programme in the field of education, youth and sport.

The present call is based on the funding awarded to UPF for mobility projects with EU associated countries under Key Action 1 of the Erasmus+ Programme.

The main objectives of this call are:

- To offer training, research and study development opportunities to students, junior researchers and lecturers of partner universities in China.

- To achieve sustained improvements in knowledge, teaching and research skills.
- To forge and deepen lasting links between UPF and universities in China, thus enhancing transnational academic cooperation.
- To improve participants' language and culture skills, promoting mutual enrichment and understanding.

The total number of mobility scholarships is **5**, which are distributed as follows:

Country	Partner universities	Mobility level	Nº	Max. Duration	Subsistence allowance	Max. travel aid
CHINA	Beijing University of Foreign Studies Nankai University	PhD	2	5 months	800 €/month	1.100 €
	Shanghai University of Finance and Economics East China University of Political Sciences & Law China University of Political Sciences & Law Communication University of China*	Teaching staff	3	5 days	120 €/day	

\*Pending approval from the Erasmus+ National Agency in Spain

*Note added as of 15 May 2017: As a core partner in the UPF Erasmus+ mobility proposal, China University of Political Sciences and Law (CUPL) is included on the list of participant universities, like in the current parallel calls and official documents.*

Effective mobility shall take place upon the resolution of this call and always before July 31<sup>st</sup>, 2018.

## 2. APPLICATION

To be eligible, applicants must fulfill the following general requirements:

1. To be PhD students enrolled at or faculty employed by a partner university in China.
2. To commit to perform mobility before July 31<sup>st</sup>, 2018.
3. To certify a sufficient knowledge of any of the working languages at UPF, Catalan, Spanish or English, in order to conduct teaching or research or to take courses.
4. To submit a Mobility Agreement proposal with their working plan at UPF, approved by the proper academic authorities at the home and host institutions.

The fulfillment of these requirements will be verified by UPF in coordination with the applicants' home universities.

Candidates are required to submit a full on-line application through the UPF website, including the following documents:

1. Application form duly filled in
2. Full CV
3. Language competence certificate (for PhD candidates)
4. Mobility Agreement proposal, duly validated both by the home and the host proper academic authorities, including the intended dates for mobility. Please refer to the templates in the Annexes per type of mobility
  - a) PhD candidates: a project of the research to be conducted at UPF
  - b) Faculty: an outline of the teaching assignment (minimum 8 hours) at UPF

5. Motivation letter written in English or Spanish
6. Recommendation letter (optional for PhD candidates)

### 3. SELECTION CRITERIA

The selection process will be conducted with transparency, fairness and equity, and will seek a balanced distribution among partner universities in associated countries. Grants will be allocated within the limits of budget availability.

The applications will be assessed by the Selection Committee on the basis of the following criteria, taking into account the prioritization done by home universities.

PhD mobility:

1. Scientific quality of the mobility proposal to conduct research at UPF (methodology, innovation and feasibility, among others).
2. Academic qualifications and research experience of the candidate.
3. Fit with the main research areas at UPF and expected impact of the research stay.

Faculty mobility:

1. Teaching proposal according to methodology, feasibility, teaching and learning innovation and/or curriculum development, duly endorsed by the home and host proper academic authorities.
2. Curriculum of the candidate, including teaching experience, research, publications, etc.
3. Relevance and expected impact of the proposal for UPF as host institution and added value upon return to the home institution

The assessment will follow the standards of the “European Peer Review Guide”, by the European Science Foundation:

Qualitative assessment	Numeric score	Alphabetic score
Excellent	5	A
Very good	4	B
Good	3	C
Fair	2	D
Poor	1	E

Applicants below a B general score will be considered candidates on reserve list and may be offered a scholarship in the following rounds (see point 5 below).

In case that the selected applicants outnumber available scholarships, UPF will keep them on a waiting list. UPF reserves the right to consider them as Erasmus+ grantees with no financial aid, entitling them to the same rights and duties as funded grantees.

### 4. RIGHTS AND DUTIES OF THE BENEFICIARIES

Rights:

1. To receive a scholarship allocation according to the amounts set in the Erasmus+

programme guidelines and calculated on the basis of the actual arrival and departure dates. All expenses not covered by the scholarship will be borne by the beneficiary.

2. To benefit from tuition fee waiver as PhD student, notwithstanding other taxes for the use of certain services or activities that might be applicable.
3. To receive information and advice on the application procedure, as well as pre-departure and on-site orientation.
4. To have the study or teaching period abroad recognized by their home university.

**Duties:**

1. To carry out the mobility according to the proposal and the dates committed, and always before July 31<sup>st</sup>, 2018.
2. To complete all procedures and fill in the required documentation as requested by the Erasmus+ programme, before, during and after the mobility period, meeting the deadlines established by UPF:
  - a. Before mobility: Signature of the Grant Agreement and the Learning/Mobility Agreement.
  - b. After mobility: Submission of the Mobility Certificate and filling in the online mobility final assessment survey.
3. To issue a valid visa (if required) for the mobility period at UPF.
4. To hold an adequate insurance coverage during the mobility period, according to Erasmus+ programme rules.
5. Any other duty related to the UPF and home university policies, as well as the Erasmus+ programme rules.

Noncompliance with any of the aforementioned duties will result in revocation of the award.

## **5. CALENDAR**

Call for applications opens:	April 5 <sup>th</sup> , 2017
Call for applications closes:	May 29 <sup>th</sup> , 2017
Eligibility check published:	June 2 <sup>nd</sup> , 2017
Period for appeals closes:	June 15 <sup>th</sup> , 2017
Final awarding decision:	June 26 <sup>th</sup> , 2017

Exceptionally, in case scholarships are available after June 26<sup>th</sup>, a new application period will open and applications will be accepted on a rolling basis until all scholarships are granted. A decision on the award of scholarships will be published quarterly in October 2017 and in February 2018 (if applicable) on the UPF website and duly informed to applicants and their home universities.

## **6. MANAGEMENT AND COORDINATION OF THE CALL**

UPF will, as a host institution, coordinate the call through its International Relations Service.

A Selection Committee, chaired by the Vice-rector for the Internationalization of the University and International Relations, will gather an academic representative of each Department at UPF appointed by its Director for this specific call. The Committee will be assisted by a member of the International Relations Service and shall decide on the award of the scholarships, issuing a formal invitation to successful applicants.

The International Relations Service will provide full information on the procedures to be followed by the grantees, upon publication of the awarding decisions.

## 7. INFORMATION

All the information regarding this call will be available on the UPF International Relations website.

The International Relations Service at Pompeu Fabra University will be in charge of the general coordination and management of this call, being the first contact point for applicants and beneficiaries.

Enquiries during the application process can be addressed via e-mail or by phone to:

Ms. Silvia Vilanova (for staff mobility)

[Silvia.vilanova@upf.edu](mailto:Silvia.vilanova@upf.edu)

+34 935422063

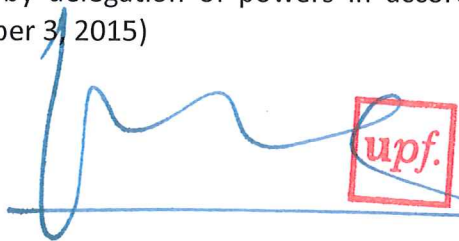

Ms. Regina Arquimbau (for phd mobility)

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Signed by the Vice-rector for the Internationalization of the University and International Relations

(acting by delegation of powers in accordance to Article 6 in the UPF Rector's order of December 31, 2015)

  
 **Universitat  
Pompeu Fabra**  
Barcelona  
International  
Relations Service

M<sup>a</sup> Isabel Valverde Zaragoza

Barcelona, 5<sup>th</sup> April 2017